



Enrolment Document Checklist

The following documents must be provided to complete the enrolment process.

1. Proof of child's identity, date of birth and residency:

Australian citizen	<input type="checkbox"/> Birth certificate (<i>original</i>), or <input type="checkbox"/> Child's Australian passport (<i>original</i>)
Australian citizen child with permanent resident parent or parents born overseas but Australian citizens at time of child's birth	<input type="checkbox"/> Child's Australian passport (<i>original</i>), or <input type="checkbox"/> Birth certificate (<i>original</i>) AND <input type="checkbox"/> Permanent resident visa of parent showing permanent residency, or Parent's Australian passport, or Citizenship certificate (<i>original</i>)
Permanent resident	<input type="checkbox"/> Passport (<i>original</i>) <input type="checkbox"/> Permanent Resident Visa (<i>electronic copy permitted</i>)
New Zealand citizen	<input type="checkbox"/> New Zealand passport (<i>original</i>)

2. Proof of family address: 100 points required. Originals must be sighted

40 points each Only 1 of these	<input type="checkbox"/> Council rates notice <input type="checkbox"/> Residential lease through an estate agent of at least 6 months duration/rental board bond receipt <input type="checkbox"/> Exchanged contract of sale with settlement to occur within the applicable school year
20 points each	<input type="checkbox"/> Private rental agreement for a period of at least 6 months <input type="checkbox"/> Centrelink payment statement showing home address <input type="checkbox"/> Electoral roll statement
15 points each	<input type="checkbox"/> Gas or electricity bill showing the service address * <input type="checkbox"/> Water bill showing the service address* <input type="checkbox"/> Telephone or internet bill showing the service address* <input type="checkbox"/> Drivers licence or government issued ID home address* <input type="checkbox"/> Home building or home contents insurance showing the address <input type="checkbox"/> Motor vehicle registration or compulsory third party insurance policy showing home address <input type="checkbox"/> Statutory declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation of this

* Up to three months old

3. Immunisation

- Proof of immunisation (*must be from Australian Immunisation Register*)

4. Other documents (*if relevant*)

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| <input type="checkbox"/> Family law or other relevant court orders | <input type="checkbox"/> Health Care Plans from student's doctor |
| <input type="checkbox"/> Specialist reports | <input type="checkbox"/> Other |