

# Hunter School Sports Association

---

## Consent form

It is a mandatory requirement that all students attending a Hunter sporting event, who are not part of a zone team, submit this **completed** and **signed** consent form to the Hunter convener on arrival at the event.

If students attend a Hunter sporting event as part of a zone team, then the zone consent form replaces this Hunter SSA consent form and it is to be submitted to the zone team manager. Students can obtain the zone consent form from individual school sports coordinators.

Please complete by typing into all form fields (including name and date/s of event). For further information please visit [Hunter School Sports Association home page](#).

### 1. Event details

Name of event	Date/s of event

### 2. Student details

Name of required student details	Insert required student details
Full name	
Date of birth	
Age this year	
Female/male	
School name	
School year/grade	
School zone name (if applicable)	

### 3. Student medical details

Name of required student medical details	Insert required student medical details
Medicare number	
Medicare expiry date	
Date of child's last tetanus injection	
List of child's allergies	
Does your child have an ASCIA action plan? Yes or no? (If yes, a copy must be attached to this form)	
Has your child suffered a head injury/concussion in the last 10 days? Yes or no? If yes, a medical clearance must be attached.	

Please detail any medical or special needs which the convener should be aware of, including any behaviour management or other specialised plans (copies of plans to be attached).

---

---

---

### 4. Important information

In the event of injury, no personal injury insurance cover is provided by the NSW Department of Education for students in relation to school sporting activities, physical education lessons or any other school activity. The department's public liability cover is fault-based and limited to breaches by the department of its duty of care to students that may result in claims for compensation.

Parents and caregivers are advised to assess the level and extent of their child's involvement in the sport program offered by the school, school sport zone, region and state school sport associations when deciding whether additional insurance cover is required, prior to their child's involvement in the program. Personal accident insurance cover is available through normal retail insurance outlets. Parents who have private ambulance cover need to check whether that cover extends to interstate travel and make additional arrangements as considered appropriate.

The NSW Supplementary Sporting Injury Benefits Scheme, funded by the NSW Government, provides limited cover for serious injury resulting in the permanent loss of a prescribed faculty or the use of some prescribed part of the body. The Supplementary Scheme does not cover medical expenses or dental costs.

## 5. Privacy notice

The personal information provided on this permission note will be used and disclosed by the Department of Education for general administration, communication with parents or caregivers and matters relating to the health, safety and welfare of your child in connection with your child's participation at this event or for any other purpose required or permitted by law. The provision of this information is voluntary but your child may not be able to participate if it is not provided. This information will be held securely and disposed of securely when no longer needed. You may correct personal details recorded on the form at any time by contacting the convener.

## 6. Publishing student information

The Department of Education may publish or disclose information about your child for the purposes of sharing his/her experiences with other students, informing the school and broader community.

This information may include your child's name, age, information collected during this event, such as photographs, sound and visual recordings of your child.

The communications in which your child's information may be published or disclosed include, but are not limited to:

- Public websites of the Department of Education including the School Sport website at—[app.education.nsw.gov.au/sport](http://app.education.nsw.gov.au/sport).
- Department of Education intranet (staff only), blogs and wikis.
- Department of Education publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically, including on the department's websites.
- Official department and school social media accounts on networks such as YouTube, Facebook and Twitter.
- Local and metropolitan newspapers and magazines and other media outlets.

Parents should be aware that when information is published on public websites and social media channels, it can be linked to by third parties and may be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information.

### Permission to publish from parent/caregiver

I have read the information about disclosing and publishing student information above and—

I give permission

I do not give permission

for the Department of Education to publish and disclose information about my child in publicly accessible communications. This permission remains effective until I advise otherwise.

---

Name and signature of parent/caregiver

Date: \_\_\_\_\_

## 7. Parent/Caregiver details and consent

Name of required parent/caregiver details	Insert required parent/caregiver details
Full name	
Home address	
Mobile phone number	
Home phone number	
Work phone number	
Email address	

- I have read the information issued and I hereby consent to my child participating in this event.
- I understand that teachers will provide supervision at the event.
- I understand that transport to and from the event is my responsibility and that the arrival and departure arrangements are also the responsibility of the parent/caregiver unless otherwise specified.
- I have sighted the Hunter SSA Code of Conduct for students, parents and spectators (refer to section 9 below) and agree that if my child/ward seriously contravenes behavioural expectations, he/she may be immediately excluded from the team. I also understand that breaches of parents/spectators conduct may result in parents/spectators being asked to leave the venue.
- In the event of any accident or illness, I authorise the obtaining of, on my behalf, an ambulance and any such medical assistance that my child may require. I accept full responsibility for all expenses incurred.
- To assist team management at the event and to the best of my knowledge, my child has no medical condition or injury that places them at risk in participating in this sport activity.

---

Name and signature of parent/caregiver

Date: \_\_\_\_\_

## 8. Principal's declaration

- I certify that the student whose details appear on this form is enrolled at this school.
- I have verified that the date of birth as stated on this form is correct.
- He/she has the school authority to represent on this occasion.
- A copy of this consent form will be retained by my school.
- I certify this student has/has not parental/caregiver permission to publish as stated in the 'Publishing student information' section 5 above.

---

Name and signature of principal

Date: \_\_\_\_\_

---

Name and signature of student's school sport's coordinator

Date: \_\_\_\_\_

## 9. Code of conduct for students, parents and spectators

Hunter SSA sport events provide positive educational experiences for students. We place the highest priority on creating safe and respectful sport environments where all students can pursue best effort, skilled performance, team work, fair play and, above all, enjoyment of their sport. The following Code of Conduct highlights the level of expected behaviour of students, parents and spectators when participating and attending Hunter SSA sport events.

### Students

1. Play by the rules and in the spirit of fair play.
2. Place the safety and welfare of participants above all else.
3. Respect the rights, dignity and worth of all participants.
4. Be courteous to your supervising teachers and event officials, follow their directions and abide by their decisions. Thank them at the end of your event.
5. Control your temper on and off the field – avoid criticism by word or gesture.
6. Encourage and support your teammates, applaud skilled performance and congratulate your opponents at the end of the game.
7. Be respectful of other's property. Stay in the designated areas, look after facilities and sporting equipment and remember to leave the area tidy and free of rubbish when you leave.
8. Abide by your school rules and support Hunter SSA to keep school sport smoke, alcohol and drug free.

Remember that you are representing your school, zone and the Hunter region; they are counting on you to behave appropriately and uphold the highest standards of conduct consistent with the ideals of competitive sport. Breaches of this Code will be dealt with by your team manager and the event convener and may result in you being suspended from further participation in representative sport. Your school principal and parents will also be notified of any disciplinary action recommended by the team manager and event convener. Any illegal behaviour will be referred to the police.

### Parents and Spectators

1. Model the values of fairness, respect, honesty and cooperation for your children to copy.
2. Place the safety and welfare of all participants above all else.
3. Demonstrate appropriate social behaviour. Refrain from criticism and remember that positive comments are motivational.
4. Be courteous in your communication with teachers, event officials and sports administrators and follow their directions. Allow the event officials to conduct events without interference. If there is a disagreement, follow the appropriate procedure and teach your children to do likewise. If you wish to question a decision you must go through your team manager.
5. Demonstrate respect for opposing players and their supporters.
6. Encourage and support demonstrations of honest effort, skilled performance and team play with generous applause.
7. Recognise the value and skill of volunteer coaches and officials. They give their time and resources to help create positive educational experiences for your children.
8. Support the Hunter SSA keep school sport smoke, alcohol and drug free.

Please be aware that breaches of the above code may result in you being asked to leave an event.

Thank you for complying with this code and supporting the Hunter SSA to create safe and respectful sport environments for all students, parents and spectators.